**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**
**Office of the State Fire Marshal**
**Underground Facilities Safe Excavation Board**
2251 Harvard St., 4th Floor
SACRAMENTO, CA 95815
(916) 568-3800
Website: https://digsafe.fire.ca.gov

# California Underground Facilities Safe Excavation Board ("Dig Safe Board")

## December 1, 2020

## MEETING MINUTES

---

## December 1, 2020
## Teleconference Meeting

### OPEN SESSION

**Agenda Item No. 1: Call to Order and Roll Call**

Chair Voss called the meeting to order at 10:00 a.m.

BOARD MEMBERS PRESENT:

Carl Voss, Chair
Marjorie Del Toro, Vice Chair
Ron Bianchini
Randy Charland
Jessica Forte
Bill Johns
Marshall Johnson
Amparo Muñoz

STAFF PRESENT:

Tony Marino, Executive Officer
Jeff Brooks, Attorney

Jason Corsey, Chief of Investigations
Anna Brown, Supervising Special Investigator
Carla Newman, Supervising Special Investigator
John Benane, Special Investigator
Michael Ehrgott, Special Investigator
Dennis Fenton, Special Investigator
Charley Park, Special Investigator

Brittny Branaman, Policy and Budget Manager
Tom Finn, Operations Manager
Jenni Reed, Policy and Data Analyst

Jeff McClenahan, Policy Analyst
Veronica Bravo, Policy Analyst
Amber Riggle, Office Technician

Chair Voss explained that due to the Coronavirus Disease-19 (COVID-19) pandemic, and pursuant to the Governor declaring a State of Emergency and issuing Executive Orders N-25-20 and N-29-20, that the meeting is being held via teleconference. Chair Voss explained the procedures for the public to comment via the webinar and teleconference.

**Agenda Item No. 2: Public Comments on Items not on the Agenda**

Chair Voss asked for any comments from the public for items not on the agenda. There were none.

**Agenda Item No. 3: Approval of Written Decisions on Notices of Probable Violation Considered During the November Board**

Chair Voss asked Board members to approve the written decisions on enforcement actions the Board voted to take at its November 16, 2020 meeting and to state if any corrections need to be made to the decisions.

Chair Voss asked if there were any public comments. There were none.

Chair Voss asked if there were any corrections to the decision made for # 20SA1073 – DePiazza & Reed Construction.

There were no corrections and the decision was approved as presented.

Chair Voss asked if there were any corrections to the decision made for #20LA1086 – Southern California Gas.

There were no corrections and the decision was approved as presented.

Chair Voss asked if there were any corrections to the decision made for #20SA1059 – Pacific Gas & Electric.

There were no corrections and the decision was approved as presented.

**Agenda Item No. 4: Consideration of Electronic Positive Response Extension Applications in the Month of September 2020 through October 1, 2020**

Chair Voss asked Board members to act on the application in Group 2C from November's meeting in which the Board was unable to act on due to lack of quorum based on member recusals.

Chair Voss asked for comments from the public. There were none.

**Group 2C: California Department of Water Resources – Southern Field Division EPR-2020-10-01-052**

Members Del Toro, Charland and Johnson recused themselves from participation in this agenda item.

Chair Voss asked for comments from the Board. There were none.

Board Action

Motion: Member Forte
Second: Member Munoz
Ayes: Members Bianchini, Forte, Johns, Munoz, and Voss
Noes: None
Abstentions: None
Recusals: Members Charland, Del Toro, and Johnson

Result: Motion Approved

**Other Business**

Member Forte explained that she would not be seeking reappointment to the Board in 2021.

Chair Voss asked if there were any other items to be added to the next board meeting agenda. There were none.

**Adjournment**

Chair Voss adjourned the meeting at 10:21 a.m.

Respectfully submitted,

/s/ Tony Marino

_____

Tony Marino
Executive Officer

Attest:

/s/ Carl Voss

_____

Carl Voss
Chair