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| Category: | <b>Governance</b>              | Process Number: | G-01     |
| Title:    | <b>Parliamentary Procedure</b> |                 |          |
| Adopted:  | January 9, 2018                | Resolution:     | 18-01-05 |
| Revision: | May 9, 2022                    | Resolution:     | 22-05-01 |

Parliamentary procedure shall be conducted as follows. Any question of procedure not addressed in the governance provisions of this manual shall be addressed using the 11th Edition of Robert's Rules of Order.

- Procedures for small boards identified in the 11th Edition of Robert's Rules of Order shall apply, including, but not limited to, the following:
  - Motions need not be seconded.
  - There shall be no limit to the number of times a member may speak to a debatable question.
  - Informal discussion of a subject is permitted while no motion is pending.
- A majority of the currently-seated, appointed members constitute a quorum, however, in no case shall a quorum be fewer than three.

Monitoring Method: Staff  
Frequency: Biennial