

Category:	<b>Responsibilities and Accountabilities</b>	Policy Number:	A-02
Title:	<b>Responsibilities of Board Members</b>		
Adopted:	January 9, 2018	Resolution:	18-01-03
Revision:	January 13, 2020	Resolution:	20-01-03

California Underground Facilities Safe Excavation Board members are public officials as defined by the California Constitution and are appointed by the Governor, Senate, or Assembly to serve in the interest of the state's residents. The responsibilities of each Board member are as follows:

- Prepare for, attend, and participate in the Board's regular business meetings and other public functions that the Board uses to conduct its business.
- Be informed about the Board's policies, processes, and program activities.
- Review agenda and supporting materials prior to board meetings.
- Lead or co-lead policy inquiries on behalf of the Board.
- Inform others about the organization.
- Protect the public's interest by maintaining compliance with the word and spirit of ethics and transparency laws, including the Political Reform Act and the Bagley-Keene Open Meeting Act.
- Represent the Board to the California Legislature, to the public, and to groups with an interest in the Board's actions.

Monitoring Method: Board  
Frequency: Triennial