



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
Office of the State Fire Marshal
California Underground Facilities Safe Excavation Board

2251 Harvard Street
Sacramento, CA 95815
(916) 568-3800
<https://digsafe.fire.ca.gov/>



MEMBERS

CARL VOSS, Chairperson
JESSICA ARDEN, Vice Chair
RON BIANCHINI
RANDY CHARLAND
MARJORIE DEL TORO
WILLIAM JOHNS
MARSHALL JOHNSON
AMPARO MUNOZ

EXECUTIVE OFFICER
Tony Marino

NOTICE AND AGENDA

January 13-14th, 2020

Office of the State Fire Marshal
Sequoia Conference Room, Room 441
2251 Harvard Street, 4th Floor
Sacramento, CA 95815

Live Webcast: <https://digsafe.fire.ca.gov/> *

Monday January 13th, 2020
10:00 a.m.

OPEN SESSION

CALL TO ORDER AND ROLL CALL

ITEMS OF BUSINESS

There will be an opportunity for public comment on each item. The meeting may break for lunch at or around 12:00 p.m. and resume at or around 1:30 p.m.

Item Number

Item

1. Information Item: Executive Officer's Report
2. Information Item: Board Member Public Engagement Reports
3. Action Item: Resolutions Nos. 20-01-01, 20-01-02, and 20-01-03: Staff will present an annual review of the twenty existing Board policies and propose amendments to eleven of the policies for adoption by the Board.
4. Action Item: Resolution No. 20-01-04 2020: Staff will present the 2020 Strategic Plan for adoption by the Board.
5. Information Item: 2019 Results Report and 2020 Plan: Staff will present the 2019 Results Report and the 2020 Plan for Board discussion.

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6. Action Item: Election of Chairperson and Vice Chairperson: Pursuant to Government Code § 4216.14(e).
 7. Action Item: Resolution No. 20-01-05 Approval of the Regulations for the Area of Continual Excavation Renewal Ticket Requirements and AB 1914 Implementation and Authorize Rulemaking Proceedings after Considering Public Comments Received during the 45-Day Written Comment Period.
 8. Action Item: Resolution No. 20-01-06 Approval of the Adoption of the Regulations for Investigation, Enforcement, and Area of Continual Excavation and to continue with Rulemaking Proceedings.
 9. Information Item: AB 1166 Emergency Regulations: Staff will present for Board discussion on the definition of good cause as it relates to drafting Emergency Regulations to implement AB 1166 (2019).

OTHER BUSINESS

PUBLIC FORUM

ADJOURNMENT

Tuesday January 14th, 2020
9:00 a.m.

OPEN SESSION

CALL TO ORDER AND ROLL CALL

ITEMS OF BUSINESS

There will be an opportunity for public comment on each item. The meeting may break for lunch at or around 12:00 p.m. and resume at or around 1:30 p.m.

<u>Item Number</u>	<u>Item</u>
10. Information Item:	Presentation by Excavators on Near-Miss Events – Representatives from the excavation community will present to the Board on their experiences regarding near-miss events.
11. Information Item:	Travel and Travel Expense Reimbursement Training: Staff will present on the process and requirements for obtaining approval, requesting reimbursement, and receiving payment for Board-related travel.
12. Information Item:	Bagley-Keene Open Meeting Act Training: Staff will present an overview of the Bagley-Keene Open Meeting Act as it applies to the Board.
13. Information Item:	Public Records Act Training: Staff will present on the California Public Records Act as it applies to the Board.
14. Information Item:	Media Training: Staff will present to the Board on effective media relations.

OTHER BUSINESS

PUBLIC FORUM

ADJOURNMENT

FOR ADDITIONAL INFORMATION

Tony Marino, Executive Officer
California Underground Facilities Safe Excavation Board
2251 Harvard Street, 4th Floor Sacramento, CA 95815
(916) 568-2970

The notice and agenda are also available on our website: <https://digsafe.fire.ca.gov/>

NOTE: Items designated for information are appropriate for Board action if the Board chooses to take action. The agenda order is tentative and subject to change. Agenda items may be taken out of order, and items scheduled for a particular day may be moved or continued to another day to facilitate the effective transaction of business. The Board may not discuss or take action on any matter raised during the public forum period, except to decide whether to place the matter on the notice and agenda of a future Board meeting.

* To the extent possible, and unless otherwise indicated, Board meetings will be accessible via live audio webcast. The webcast is provided as an option for public participation, but the Board is not responsible for unforeseen technical difficulties that may occur. The Board is under no obligation to postpone or delay its meeting in the event such technical difficulties occur before or during the meeting. Public comments on agenda items may be accepted via live audio webcast if feasible, and if the comments are concise and limited in number.

The California Underground Facilities Safe Excavation Board complies with the Americans with Disabilities Act (“ADA”) by ensuring that the facilities are accessible to persons with disabilities, and providing this notice and information given to the members of the California Underground Facilities Safe Excavation Board in appropriate alternate formats when requested. If you need further assistance, including disability-related modifications or accommodations, you may contact the California Underground Facilities Safe Excavation Board no later than seven (7) calendar days before the meeting at (916) 568-3823. California Relay Service is available by dialing 711.